

**Livingston County Board for the Care and Treatment
Of Persons with a Developmental Disability
377 Board Meeting Minutes**

January 21, 2016

377 Board Present: Bob McCarty and Vicki Day

708 Board Present: Jack Vietti, Steve Tock, Ed Legner, Bob Walter and Vicki Day

Livingston County Board Members: Jack Vietti

Staff Present: Chris Myers, Amy Zick and Janice Golliday

Guests: Lori McCullom, ADV/SAS; Joe Vaughan, IHR and Karen Donovan, Futures Unlimited

President Bob McCarty called the 377 Board meeting to order.

It was moved by Vicki and seconded by Bob M. to approve the Dec. 17, 377 Board minutes. Motion carried.

It was moved by Vicki and seconded by Bob M. to approve the 377 Board December financial statements. Motion carried.

Executive Director Report:

- Chris read a thank you note addressed to the 377 Board members for the check to help fund the L-CAR activities. This funding has enabled them to offer activities at the Pontiac Parks and Rec Center for persons with disabilities. They recently had a talent show that was well attended and a success. Future plans include yoga classes in January; fitness classes in February and they are researching a future cooking class. They will continue to look for instructors. The L-CAR committee will share reports to the 377 Board every six months, as requested
- Lori McCullom of ADV/SAS provided some photos of the new furniture purchased for the shelter with the funding from the 708 Board. Chris circulated the photos around the table for everyone to view.
- The ACMHAI Spring Conference will be held on March 3-4 in Springfield. All board members are welcome to attend. Information flyers were given to all the board members.
- The H & E building's basement flooded. The Mental Health has a storage area for documents. These were damaged with water getting inside the bottom drawers of the file cabinets. Most of these documents are client files that cannot be destroyed. Staff have been working in the basement periodically drying out the documents so as to be filed again. Chris met with Chad Carnahan regarding the issue and our files cabinets will be raised up off the floor sometime the end of February so "hopefully" this won't happen again.
- The Ligas report has been issued and the state has been found noncompliant. The main reasons being lack of a budget, low wages for direct support staff and many of the PUNS that were pulled have not received services due to numerous reasons.
- DHS Case Coordination money from the state is being received in a timely manner. DCFS has not sent a payment for FY2016.

- LCCN has provided \$175,000 sustainability money to continue the program for the 2016 calendar year. The LCCCY will administer the funding to the agencies providing the services.

Old Business:

- GEM provided a report of the conference held last October. They had a proposed budget of \$3,950 and actually spent \$2,800.23. The 377 Board is questioning whether they received the entire funding proposed or if they spent what was donated with no funds leftover. Chris will check into it and report back to the 377 Board.

New Business:

- Amy ran all the figures from the last fiscal year after the agency audits and found that Futures Unlimited received more funding than billing received, due to being paid 1/12th payment each month. Karen stated that Futures Unlimited failed to raise their rates to meet the increase in funding. After discussion among board members on how the Purchase of Service Agreement states the agency does not have to pay back the extra funding received for FY2015.

Agency Comments:

Institute for Human Resources:

- Joe reported a new IT person has been hired to replace Stephen Barnard. Her name is Liz from Bloomington. She initially attended Wesleyan University to study to be a doctor. She took an IT course at Heartland and loved it so much she changed her major.

Futures Unlimited:

- Representative Tom Bennett visited Futures Unlimited and really enjoyed his tour. Karen said he became very emotional listening to staff and clients speak. He saw the Seedbalz operation but ran out of time to see everything and wants to come back and visit again.

ADV/SAS:

- Lori reported that Margee continues to heal.

Mosaic

- Not present.

It was moved by Vicki and seconded by Bob M. to adjourn. Motion carried.

Respectfully submitted,

Vicki Day, Secretary Protem