

# Livingston County Mental Health Board 708 Board Meeting Minutes

**September 15, 2016**

**708 Board Present:** Jack Vietti, Vicki Day, Steve Tock, Debbie Studnicki and Ed Legner

**377 Board Present:** Bob McCarty, Vicki Day and Mary Etta Mullen

**Livingston County Board Members:** Jack Vietti

**Staff Present:** Chris Myers, Amy Zick and Janice Golliday

**Guests:** Joe Vaughan, IHR; and Karen Donovan, Futures Unlimited

President Jack Vietti called the 708 Board meeting to order.

It was moved by Debbie and seconded by Steve to approve the August 18, 2016, 708 Board minutes. Motion carried.

It was moved by Steve and seconded by Ed to approve the 708 August check listing. Motion carried.

It was moved by Ed and seconded by Vicki to approve August, 708 Board financial statements. Motion carried.

## **Executive Director Report:**

- Chris, Mandy, Mary Etta and Judge Jennifer Bauknecht will be attending the ACMHAI quarterly meeting the end of next week.
- The Specialty Court Conference in Bloomington will be October 6 & 7<sup>th</sup>. Chris & Mandy will attend.
- Chris announced Bob Walter has given his written resignation to the 708 Board. He was a definite asset to the 708/377 Boards with over 25 years of service between the two boards. He will be greatly missed. Chris inquired of the board for names of a possible replacement for the empty slot on the 708 Board.
- Margie Morrison, ADV/SAS, has officially retired. A new director, Susan Bursztynsky, has been announced and she will begin October 10<sup>th</sup>. Over the course of 30 years, Susan was a staff attorney at Prairie State Legal Services, the director of Family Violence Prevention Council for the 13<sup>th</sup> Judicial Circuit and CEO of Starved Rock Regional Center for Therapy & Child Development (Easter Seals of LaSalle & Bureau counties).

## **Old Business:**

- Chris and Amy conducted the monitoring of the Substance Abuse services this last Monday. The remaining IHR services will be rescheduled for monitoring in October due to 5 crises at IHR on Monday.

## **New Business:**

- Janice Golliday, Health & Safety Coordinator for the Mental Health department, gave an annual report of inspections & trainings that have been conducted over the past year. She also shared the asbestos removal event that took place the last week in June that ended on July 1<sup>st</sup>. The Pontiac Fire Chief and a Seico technician were inspecting the H & E building

alarm systems the end of August. There was one violation noted were the battery back-up systems for the exit and emergency lights. He trusts that the issue will be resolved and then put on a routine maintenance checklist. A re-inspection will not be scheduled unless requested. The Seico inspection was good however technical support has been difficult to achieve with this alarm company.

**Agency Comments:**

**Institute for Human Resources:**

- Joe reported they have had extremely complicated cases that staff have been dealing with this last week. There were 5 crises alone on Monday. The added service at OSF hospital in Dr. Mikeworth's office has been available the last three Thursdays by Amy Duffy.

**Futures Unlimited:**

- CARF was there the last 3 days. Program survey had no recommendations; in fact, they were so impressed they made notes of methods that are being used at FUI for other agencies to try. Administrative survey had five recommendations. They received a 3- year approval.

**ADV/SAS:**

- Not present.

**Mosaic**

- Not present.

It was moved by Ed and seconded by Steve to adjourn. Motion carried.

Respectfully submitted,

Vicki Day, Secretary